



## AIRCRAFT TECHNICAL SUPPORT

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### PURCHASE ORDER TERMS AND CONDITIONS

The following terms and conditions, together with the Purchase Order, constitute an agreement between our organization and its suppliers of products and/or services, as applicable.

- 1 The supplier shall provide along with the completed article and/or service a copy of the facility teardown stating work accomplished, an FAA 8130-3 Form or Certificate of Conformance, appropriate signatures and dates, and material test reports, as applicable.
- 2 Parts from aircraft or engines known to have been subjected to conditions of extreme stress, heat, or environment shall be identified as having been exposed to such circumstances. Additionally, parts known to have been previously installed in a public aircraft, such as a government-use aircraft or a military aircraft, shall also be identified as such to this organization.
- 3 All applicable Airworthiness Directives must be complied with, and documentation of compliance provided. AD information must include AD number, AD amendment number, date, and method of compliance.
- 4 The supplier shall ensure that, regarding ethical behavior, all work submitted to this organization is performed and inspected by personnel in good ethical standing.
- 5 The supplier shall ensure that all work submitted to this organization is performed and inspected by personnel qualified to the standards and requirements of the specific task or as specified by this organization.
- 6 All charges and work to be performed must be approved by way of the supplier's quotation process.
- 7 Upon receipt, all material is subject to final inspection and acceptance by our organization's Quality Control personnel.
- 8 All maintenance work must be accomplished in accordance with purchase order requirements and current original equipment manufacturer manual or FAA-approved data. Items or services shall not be modified or deviate from purchase order requirements or approved technical data without explicit approval from this organization.
- 9 This organization requires all suppliers to retain records of accomplished work for at least seven years after the completion date.
- 10 All article openings and connections must be properly capped and/or plugged.
- 11 Nonconforming parts designated as scrap shall be destroyed in accordance with industry-accepted practices, such as FAA AC 8120.11.